

Meeting Minutes of Lakewood POA Board

5/4/2019

Meeting held after annual meeting at Northern Bay.

Present: Koppa, Hensen, Anderson, Pugh, Anderson-Janecek, Volkmann

Discussed compensation for all Board of Directors positions, Secretary and Treasurer.

Board member Directors receive \$400 per year, President and Vice President, \$600, Secretary and Treasurer \$1,500. Motion by Koppa/Pugh to appoint Volkmann Secretary, Stephanie Anderson-Janecek as Treasurer. Motion carried.

Reviewed job descriptions, each signed their expected roles and responsibilities after modifications.

It was discussed and decided that all checks will require two signatures. Treasurer and Vice President will be signatories. Signature cards at BMO bank will be signed. BMO may need meeting minutes authorizing the signatures. Anderson-Janecek will make all arrangements.

Kelly and Maureen will continue to manage Facebook and the website.

Computers: Motion to purchase two Chrome books for treasurer and secretary not to exceed \$800 by Koppa/Hensen. Motion carried Koppa will purchase at Costco. Will need it for gate operations, Microsoft Excel, as well as Google docs access. Will need to create new Gmail accounts for secretary and treasurer so personal and Lakewood business do not commingle.

Bylaws Discussion: Pugh wants to make sure there is a forum for discussion about the reasons and the progress on the bylaw changes. Create a Google Doc to share. Then, share that with POA via the website. Comments will be received for six weeks. The changes need 70% approval of all participants. If get individual questions from members, have them email so we don't get mis-information to the owners.

Motion by Koppa/Anderson-Janecek for Koppa, Anderson-Janecek and Volkmann to manage talktous@lakewoodpoa.org until we get reorganized. Koppa, Anderson-Janecek and Volkmann will respond to talktous@lakewoodpoa.org. Motion carried

Motion to adjourn Koppa/Hensen. Motion carried.