

Meeting minutes from Lakewood Board meeting of September 23, 2019.

Present: Koppa, T-Anderson, S-Anderson, Hensen, Pugh and Volkmann

Motion to approve August minutes by Koppa, seconded by Pugh. Motion carried.

Website advertising: Website advertising was discussed and agreed upon. Northern Bay has declined to renew as a home page advertiser. Koppa will discuss options with Northern Bay to retain their advertisement and reiterate their importance to the Lakewood Property Owners Association. Each officer agreed to contact at least two businesses to advertise with Lakewood and be showcased on the Lakewood website business directory.

Generator: Motion to sell generator for \$150 by Koppa, seconded by Hensen.

Mail: Insurance and other mail is addressed to former secretary's home address. The delay in getting the mail resulted in a cancellation notice from the insurance company. S-Anderson called State Farm and resolved the issue and changed the address to the PO box. Additionally, the past secretary is the registered agent for the Association. Treasurer Janecek-Anderson will contact Adams County Clerk to get it changed.

Logo Wear: Pugh will email us samples of logos and style options for branded Lakewood apparel. The current budget has a line item for the sale of apparel but nothing was budgeted for it in 2020. Motion by Volkmann, seconded by Pugh to research vendors and pricing for apparel, and authorize a budget amendment for the purchase if the board wants to pursue selling tee shirts, etc. Motion carried.

Electric Gate: Additional bollards need to be placed near gate keypad to prevent damage by incoming and outgoing vehicles. Koppa to contact JC's Heating and Electric who originally installed electrical service to locate and mark buried electrical service. S-Anderson has identified a contractor to facilitate getting the bollards installed with coordination by Terry Anderson.

Notes and suggestions from September 14th, 2019 town hall meeting at Pavilion with Lakewood Property Owners:

Decision was made by board to schedule a meeting to consider the revisions Lakewood Property Owners suggested via the website comments and in person at the September 14th town hall listening

session. The next Lakewood POA board meeting will be held on November 2nd, 2019 and ample time will be spent by the board revising the current bylaw, covenant, and restriction revisions provided by Husch Blackwell to the Lakewood POA board in 2018. During the town listening session, numerous requests were made by property owners in attendance for the board to mail out the proposed bylaw, covenant, and restriction revisions via USPS as some property owners have trouble navigating the website and reading the attorney suggested bylaw, covenant, and restriction revisions currently posted on the Lakewood POA website. The board unanimously agreed to postpone voting on the revisions until the annual association dues letter is mailed along with Lakewood POA officer biographies, officer ballots, and proxies in early March of 2020 to consolidate the board's efforts into one mailing. The board also discussed the need to notify property owners of the changes and decision to postpone voting until spring via a special USPS mailing. Motion to approve sending a special mailing announcement letter via USPS to the residents if a postcard/bulk mail can not be utilized at a lesser cost to the board by Volkmann, seconded by Koppa. Motion carried. Volkmann will research postcard/bulk mail costs and send notification letters via USPS and post decision to postpone revision ballot mailing until March 2020 on the Lakewood POA website.

Motion to adjourn by Koppa, seconded by Hensen. Motion carried.